

Resume Clinic for eDiscovery Project Managers



Privacy, Ediscovery, & Cybersecurity Staffing

Meet the Speakers



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Fact or Myth

01

FACT

Hiring managers only read the first $\frac{3}{4}$ of the first page of the resume and glance at the rest

02

FACT

Hiring managers will only spend 7 to 15 seconds looking at a resume

03

MYTH

Always include a cover letter

04

MYTH

Resumes should be no longer than one page

05

MYTH

Using attention-grabbing fonts, charts and colors will enhance the appeal of my resume

TRU's Top Ten

1. Summary vs Objective
2. Clear Chronology
3. Size and Scope
4. Funnel Your Skills*
5. Use Action Verbs
6. Milestones
7. Proofreading Matters*
8. Relativity Skill Specificity*
9. State what you've done, not what you know
10. Business Impact

Funnel Your Skills

01

SOPHISTICATION

Strategic
Managerial
Consultative
Operational
Technical
Tactical
Administrative

02

EDRM

PreDiscovery
Legal Hold
Collections
Processing
Posting
Production
Review
Trial



Privacy, Ediscovery, &
Cybersecurity Staffing

AVAILABLE NOW!

2024 eDiscovery Jobs Report



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What's Included:

- Contract vs. Direct Hire Analysis
- Remote vs. Hybrid vs. In-office Analysis
- Law Firm Salary Averages
- Vendor Salary Averages
- Speed of Hire Metrics
- Offer Acceptance Likelihood
- ESI Sales Talent
- ESI Job Seeker Motivations
- And More!



Connect with TRU + Additional Resources



2024 eDiscovery
Jobs Report



Contact Us



Eye on ESI



Job Seekers



Hiring Managers



Skills Assessments

Thank You!

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